



Republic of the Philippines  
Department of Health  
**OFFICE OF THE SECRETARY**

August 7, 2023

**DEPARTMENT CIRCULAR**

No. 2023 - 0356

**FOR: ALL UNDERSECRETARIES, ASSISTANT SECRETARIES; DIRECTORS OF BUREAUS, DOH-CENTERS FOR HEALTH DEVELOPMENT, SERVICES AND SPECIALTY HOSPITALS, CHIEFS OF DOH-HOSPITALS, MEDICAL CENTERS AND INSTITUTES, DIRECTORS OF TREATMENT AND REHABILITATION CENTERS, AND OTHERS CONCERNED**

**SUBJECT: 74<sup>th</sup> Annual National Convention and Exhibits of the Philippine Hospital Association on November 22-25, 2023**

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The Philippine Hospital Association will be holding its 74<sup>th</sup> Annual National Convention and Exhibits on November 22-25, 2023 at the Fiesta Pavilion, The Manila Hotel.

Attendance to this activity shall be on **Official Business** to all concerned **DOH personnel** based on the Office Learning and Development Plan and/or Technical expertise and office mandate. Additionally, attendees must be authorized by their respective hospital directors or office heads, through an appropriate Personnel Orders, subject to the availability of funds. Further, expenses incurred for the attendance to this activity shall be charged against the sending agency.

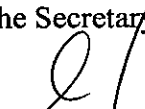
All other transactions shall be in accordance with the following issuances:

- (1) Administrative Order (AO) No. 2021-0007, entitled "Guidelines on the Integrated Learning and Development Management System of the Department of Health (DOH)",
- (2) DO No. 2014-0094, entitled "Guidelines on the Allowable Rates of Payment for Human Resource Development Activities."

Attached is the invitation letter for your ready reference.

Dissemination of the information to all concerned is requested.

By Authority of the Secretary of Health:

  
**KENNETH G. RONQUILLO, MD, MPH, CESO III**  
Undersecretary of Health  
Governance and Organizational Development Team



# PHILIPPINE HOSPITAL ASSOCIATION

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## 74<sup>TH</sup> ANNUAL NATIONAL CONVENTION ADVISORY

Dear PHA Members,

Greetings from your Association!

We are pleased to inform you that the PHA 74th Annual National Convention and Exhibits (ANCeX) is set on November 22 / 23 / 24 / 25 (Wed/Thu/Fri/Sat) at the FIESTA PAVILION of The Manila Hotel.

### A. Registration Fee at Early Bird Rate: P8,000.00/attendee

1. Early Bird registration is via online registration until September 30, 2023. After this date, ALL registrations will be ONSITE at the event at P9,000.00/ ATTENDEE. Take advantage of the early bird rate and register online on or before September 30.

### IMPORTANT REMINDER:

This PHA official activity should not be missed by the PHA members in order to comply with Chapter I, Section 7(B, C, & E) of the present PHA By-laws to maintain good standing with the Association.

>> **NO CANCELLATION/NO REFUND** of registration for Early Bird Registrants once payment has been made. A replacement may be recommended in case original attendee that was registered will not be able to be physically present at the event.

### B. PAYMENT AND ONLINE REGISTRATION

1. You may remit/deposit via the following payment options:
  - >> Deposit at ANY Metrobank branch  
Account Name: Philippine Hospital Association  
Account Number: 047-3-04750025-8
  - >> GCash transfer to METROBANK  
Account Name: PHA  
Account Number: 047-3-04750025-8
  - >> Bayad Center outlet near you (except SM Bayad Center)  
[Click here](#) for your Hospital Code.
2. You may register online via this link <http://app.philippinehospitalassociation.org/registration/anc/>
  - >> You will be asked to upload the proof of Registration Fee payment. **If there is more than one attendee from your facility, single payment for all the attendees is acceptable.**
  - >> The system does not accept 2 separate screenshots of proof of payment. If this cannot be avoided, please combine 2 or more photos of proofs of payment in one page.
  - >> Please ensure that the screenshot of the proof of payment is in jpeg or in png format.

3. Once the proof of payment is uploaded, the REGISTRATION FORM will open and you may now start accomplishing the registration form.
4. After the registration form is completed and submitted, you will receive a notification email in the email address that was registered to inform you that your registration is for validation, once cleared or validated, you will receive another email saying that your registration was successful. Registered attendee is now in the PHA ANCeX guest list.

### C. REGISTRATION INCLUSIONS

1. Entrance to the Plenary Hall and Exhibit Halls for 3-days Nov. 22 to 24
2. Entrance to the Half-Day Seminar/Workshop on Nov 25, Saturday
3. Meals during the Conference Prologue (heavy merienda), Plenary sessions (lunch and snacks), and the Half-Day seminar (heavy merienda)
4. Entrance at the Fellowship Night on Nov. 22 - additional information will be provided once arrangements are firm.
5. Raffle entry for a chance to win a brand-new car (brand to be announced once final)
6. Chance to win at raffles held during the 4-day event
7. Full video of the 4-day event
8. Convention kit -- which includes the bag, souvenir journal, and other items.

**NOTE:** Hotel accommodation is for the attendee's personal account.

### D. PARTNER HOTELS at SPECIAL RATES for attendees:

1. The Manila Hotel
2. Bayview Plaza Hotel

#### How to Reserve your hotel room:

>> Email at [admin@philippinehospitalassociation.org](mailto:admin@philippinehospitalassociation.org) of your intent to reserve a room with the following details:

Name of Guest

Check-in Date

Checkout Date

>> For sponsored rooms, please relay this directly to your sponsor and request them to email us with the same data as mentioned above.

We will provide additional program and event details as these are finalized. Meanwhile, please mark these dates --NOV 22/23/24/25-- on your calendar.

**REGISTER EARLY TO AVAIL THE EARLY BIRD RATE OF P8,000/ATTENDEE.**

For your information.

Thank you.

  
**JOSE P. SANTIAGO, JR, MD**  
VP for Private Hospital Affairs &  
Chairman, 74<sup>th</sup> PHA ANCEX

  
**EDMUNDO B. LOPEZ, MD, MPH, MHA**  
President