

2023 PHA HOSPITAL AWARDS

CONTEST MECHANICS

1. The PHA HOSPITAL AWARDS is open to all PHA Members in Good Standing as of 2023.
2. The Medical Director or Medical Center Chief of interested facility writes a letter endorsing entry of facility and submits the following to their respective Chapter Presidents (please refer to IMPORTANT NOTES below) :
 - a. completed entry form
 - b. with supporting documents and/or pictures(to verify existing programs)
3. Please compile supporting documents in a USB drive with file names for each category for easier identification when reviewing your entry. This shall be in 2 copies or 2 USB Drives, 1 copy for the Hospital Awards Committee and 1 file copy.
4. The entry form should be signed and attested to truth by the Chapter President/Council President/designated PHA BOD, whichever is applicable.
5. The respective local chapters/Council President/designated PHA BOD, whichever is applicable, will determine eligibility and submit vetted entries to their respective Council President
6. The respective Regional Council determines the top 2 nominees each for the government and the private sector and submits vetted entries of their nominees to the Awards committee for final tallying. These will be sent via LBC to PHA office – 14 Kamias Road, Bgy. West Kamias, Quezon City 1102, MM
7. The Awards Committee reviews all the vetted entries of the regional council nominees and tally nominees' points. All the nominees will be credited and recognized, and the top 3 finalists per category (government/private, for PCF/level 1/level2/level 3) shall be awarded Most Outstanding in their categories.

IMPORTANT NOTES:

- a. In the ABSENCE of a Chapter President, you may submit your entry directly to your Council President.
- b. In the ABSENCE of a Council President, you may submit your entry directly to the PHA BOD designated in your respective area.
- c. In the ABSENCE of both Chapter President and Council President in your area, you may submit your entry directly to the PHA BOD designated in your respective areas.

REGISTRATION AND SUBMISSION OF ENTRIES – REGIONAL COUNCIL/designated PHA BOD.

1. Instead of submitting hard copies of entry forms, the Regional Council will fill out the entry forms for their top 2 nominees via the online link.
2. ALL supporting documents must be compiled in a USB Drive with FILE NAMES for each entry. This shall be in 2 copies or 2 USB Drives, 1 copy for the Hospital Awards Committee and 1 file copy.
3. The USB drive will be returned after the contest and may be picked up at the PHA Secretariat on NOVEMBER 23 at the Champagne Salon, The Manila Hotel.

Dates to Remember

DATES TO REMEMBER	DATE
Deadline for Submission of Hospital Most Outstanding Hospital Entry Form to Chapter President	September 29, 2023
Deadline for Submission of Entry Form Evaluated by Chapter President to Council President	October 6, 2023
Deadline for Submission of Entry Form of top 2 nominees Evaluated by Council President to Awards Committee	October 22, 2023
Screening, evaluation, and deliberation of the Awards Committee	November 3, 2023
Deadline for Submission of List of Winners to the Secretariat	November 6, 2023
AWARDS NIGHT	NOVEMBER 22, 2023