



PHILIPPINE HOSPITAL ASSOCIATION

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COMMITTEE ON NOMINATION AND ELECTION (COMELEC)

PHA COMELEC ADVISORY

August, 2026

Dear PHA Member:

The PHA COMELEC is pleased to announce that the PHA election for the Board of Directors will be on **November 25, 2026 (Wednesday)**, during the **PHA 77th Annual National Convention** at the Manila Hotel.

Regular members of Good Standing may nominate Candidates for the eleven (11) Board Seats, namely:

- | | | |
|--------------|-------------------|----------------------|
| 1. Luzon: | 4 seats (Private) | 3 seats (Government) |
| 2. Visayas: | 1 seat (Private) | 1 seat (Government) |
| 3. Mindanao: | 1 seat (Private) | 1 seat (Government) |

Aside from the enclosed copy and emailed version, you may refer to the PHA Website (<http://philippinehospitalassociation.org>) for the downloadable PHA COMELEC ELECTION RULES for the year 2026. The salient features are:

1. Nomination shall start on August 19, 2026 and shall be done in writing in the nomination form provided herein. Nominations are given by a member of Good Standing. Self Nomination is not allowed.
2. Only Authorized Representative is allowed to vote and be voted upon.
3. Proxy voting by a person other than the one authorized shall not be allowed.

Nominations are accepted not later than **5:00pm of September 15, 2026 (Tuesday)**. **Nominations shall be emailed to the Chairman of the COMELEC at sradel1289@yahoo.com**. The Nominees shall be required to submit the following documents:

- a) Curriculum vitae with recent colored picture 2 x 2 in size.
 - b) Proof of Appointment as Qualified Representative of a member Hospital indicating there in his position/ function in the hospital in pursuance to Section 2a, Chapter 1 of the Amended By laws of PHA. Appropriate certification shall be issued by the following:
 - i. Government Hospitals: Appropriate appointing authority from the local Government or Legislative board or the Regional Director (immediate superior), as the case may be, or any legal authority with direct supervision and control over the position held by the nominee.
 - ii. Corporations: Corporate secretary's certificate indicating therein the particulars of the minutes and the Board Resolution. Also acceptable as proof of Appointment from Chairman of the Board, President or CEO.
 - iii. Private Hospitals: Letter of affirmation as the Hospital Owner and representative or certificate from the hospital owner.
 - c) Certificate of Good Standing issued by the PHA secretariat.
 - d) Duties and responsibilities as issued by their respective HR Department / HRMO.
 - e) Disclosure of Plans and Program for PHA is required which will be for publication of Voters Information materials.
4. THE PHA COMELEC, after receiving the nominations, shall meet and evaluate the Nominations. The Nominees shall immediately be officially notified by emails and the official notice shall be sent by email not later than **September 25, 2026**.

The **Acceptance of Nomination and Documentary requirements** by nominees should be submitted to the PHA COMELEC Chairperson via email to sradel1289@yahoo.com not later than **5:00pm of October 16, 2026**.

5. The PHA COMELEC shall immediately meet thereafter to make final evaluation of the acceptances and to prepare the list of "Official Candidates" for the PHA Board of Directors.
6. A copy of this list shall be posted on the website and PHA FB Fan page accounts, emailed, and sent to the general membership on or before **October 22, 2026**. Campaign Period starts immediately **until November 25, 2026 only**.

Campaigning outside of the prescribed campaign period is subject to COMELEC sanctions.

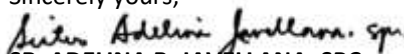
To reiterate, herein under is a summary of the timetable:

Nomination Forms and copies of Election Rules shall be made available to the members starting **August 19, 2026**.

Deadline of Submission of Nominations	September 15, 2026
Screening, evaluation, verifications of qualifications	September 16, 2026
Sending out of notices of nominations and/or rejection by PHA COMELEC	not later than September 25, 2026
Deadline of Submission of Acceptance of Nomination	not later than 5pm, October 16, 2026
Announcement of Candidates	not later than October 21, 2026
Campaign Period	October 22, 2026 until November 25, 2026
Election	November 25, 2026

Thank you.

Sincerely yours,


SR. ADELINA B. JAVELLANA, SPC
Chairman, PHA COMELEC